

Enabling Fund Application

Name of Agency or Organization:

Address:

(Street) (City) (Zip)

Telephone: _____ Fax: _____

E-mail Address: _____

Website: _____

Name/Title of Contact Person:

Please answer the following questions on 4 pages or less in the same order below with subheadings.

Applications that are incomplete or do not follow guidelines will not be considered.

Overview of Non-Profit – Provide a brief summary that includes the following information.

1. What is your organization's Mission and History?
2. What are your current services offered to the community?
3. Organization statistical information:
 - a. Who are the recipients of your services and how many do you serve?
 - b. Staff - full, part-time, consultants (numbers)?
 - c. Volunteers – in what capacity are they used?

Financial Information – Provide a brief description of how your non-profit is funded and specific details of the requested expenditure.

1. Submit two (2) copies of the following information in the completed

application. This overall organizational financial information does not count as any of the four (4) pages as specified in the guideline limit.

- a. A copy of your organization's 501c(3) IRS authorization letter.
- b. A list of your Board of Directors.
- c. A copy of your agency/organization's most recent audited financial statements, if available. If no audited statement is available, please include a copy of the following:
 - i. Last year's budget and financial statements.
 - ii. This year's operating budget with income and expenses to date.
- d. Other sources of funding
 - i. Federal, State, Local
 - ii. Private, Individual, Foundation
 - iii. United Way, other Earned, In-kind, Donations
2. How much money are you requesting? Provide a **detailed** breakdown of the budget for the application.
3. Would you accept partial funding? If yes, will you be able to obtain additional monies from other sources?
4. How will funding this request provide benefits to the population served?
5. Have you received Junior League funding in the past? If so, please document dates, amounts of funds and what they were used for.

NOTE: Funding may not be used for additional non-profit staff salary or consulting fees.

Requested Grant Funding – A detailed explanation of how the non-profit plans to spend the proposed grant funding.

1. Please specify what the Enabling Fund will be used for. What is the need? Describe the program and specific objectives.
2. If needed for capital expenditures, identify the items needed and how that serves the population served by the non-profit.
3. If needed for sponsorship of events, tuition, opportunities, etc., elaborate on the specific objective/event and the targeted population served. Explain how participants are chosen for the specific objective/event.
4. What other resources or collaborations does your agency/organization have to ensure the Enabling Fund grant will have a positive community benefit? For example, staff, volunteer time and expertise, materials, money, etc.

Please have the Executive Director and one Board Member of your organization sign this request.

Signed _____ Title _____

Date _____

Signed _____

Title _____

Date _____

Deadline is January 12, 2018 (postmarked)

Mail or return the completed application to:
Community Research Committee
Junior League of Bakersfield,
P.O. 2920, Bakersfield, CA 93303

Or drop off at:

Junior League of Bakersfield
1928 19th Street
Bakersfield, CA 93301
Office Hours are 1:30 am to 5:00 pm Tuesday to Friday

If you have any questions please call 661 322-1671
Or email communityresearch@juniorleagueofbakersfield.org

Grant applications and information available at
www.juniorleagueofbakersfield.org